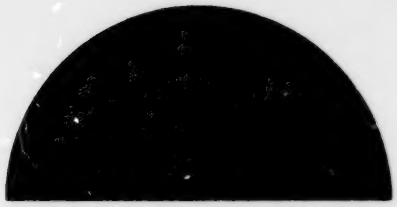

Alcohol & Drug
Co-ordinating Council

REPORT

TO THE

LEGISLATIVE ASSEMBLY

OF THE
NORTHWEST TERRITORIES

April 1, 1979 - March 31, 1984

May 1, 1984

The Honourable Donald Stewart,
Speaker of the Legislative
Assembly,
Yellowknife, N.W.T.

Dear Mr. Speaker:

I respectfully submit herewith the Annual Report of the Alcohol and Drug Co-ordinating Council for the fiscal years 1979/80 to 1982/83.

Yours sincerely,

Bruce McLaughlin,
Minister of Health
and Social Services.

March 2, 1984

The Honourable Bruce McLaughlin
Minister of Health and Social Services
Government of the N.W.T.
Yellowknife, N.W.T.
X1A 2L9

Dear Mr. McLaughlin:

The Alcohol and Drug Coordinating Council of which I have the honour to be Chairman, is pleased to submit through you, to the Members of the N.W.T. Legislative Assembly, this report on the Coordinating Council's activities during the period of April 1, 1979 ending March 31, 1983.

As outlined in these reports, the A.D.C.C. has made a significant gain in preventative programs. Alcohol Awareness Week, extensive training programs, and other support services have been offered. In addition, education materials have been developed in cooperation with the Department of Education and native organizations in the Northwest Territories.

The board is continuing to establish cooperation with the Federal Government to ensure a coordination of Territorial and Federal Programs. We have jointly established a committee of both governments, and the A.D.C.C. with this expanding mandate and complex workload and due to a high turnover in staff and frequent changing membership of the committee, we were unable to submit Annual Reports previously.

Respectfully yours,

Ross Wheeler, M.D.
Chairman
Alcohol and Drug Coordinating Council

ALCOHOL AND DRUG COORDINATING COUNCIL

ANNUAL REPORT

APRIL 1, 1979 - MARCH 31, 1983

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HISTORY

OF

ALCOHOL AND DRUG COORDINATING COUNCIL

Alcohol and Drug Coordinating Council was organized with the objectives that were recommended in 1973 by William Wacko's Report to Territorial Council "Observations and Recommendations Respecting Alcohol and Drugs in the Northwest Territories". The Territorial Council approved this recommendation in September 1973 and the A.D.C.C. was created early in 1974. The Coordinating Council is a non-government body which is widely represented by N.W.T. residents both on an ethnic and regional basis.

Objectives are as follows:

1. To promote communication and cooperation between agencies involved in providing treatment or preventative services in respect to abuse of alcohol and other drugs and agencies involved in the distribution of alcohol.

2. To promote the coordination of policies and programs of the agencies referred to in 1.

3. To serve as an Advisory Committee to the Territorial Alcohol and Drug Program with responsibility for allocating grants under the Community Alcohol Problems Grants Program.

4. To advise the Council of the N.W.T. concerning the effectiveness of Territorial policies, programs and services and changes that are needed.

The original membership of the A.D.C.C. consisted of fourteen members appointed by the Commissioner for a period of two years. Membership included representation from native organizations, RCMP, Alcoholics Anonymous, Federal and Territorial Government.

Early in 1975, as the result of an agreement between the Commissioner and the Honourable Marc Lalond (the then Minister of National Health & Welfare), the Coordinating Council was mandated to serve as the Regional Advisory Board for the National Native Alcohol Abuse Program (NNAAP). The program is jointly sponsored by Health & Welfare Canada and Indian & Northern Affairs. The above mentioned agreement means that all submissions for funding for alcohol and drug programs originating in the Northwest Territories come under the purview of the Coordinating Council.

In 1977 the membership was expanded on the Committee's recommendation from native organizations and the general population of the N.W.T.

This membership was later reduced to nine members. Representation from the following native organizations and three members at large:

Regional Inuit Associations,
Committee for Original People Entitlement,
Kitikmeot Inuit Association,
Keewatin Inuit Association,
Baffin Region Inuit Association,
The Metis Association of the N.W.T.,
The Dene Nation.

ALCOHOL AND DRUG COORDINATING COUNCIL
PROGRAM COMPONENTS MODEL

In order to determine the effectiveness of the Alcohol and Drug Coordinating Council in meeting its stated objectives, a "Program Components Model" was developed based on an anlysis of program objectives, program documents and information collected from G.N.W.T. alcohol and drug personnel. This model illustrates the program components, as well as the relationship between ultimate (what we are trying to achieve) and operation goals (specific actions necessary to achieve those goals) of the Alcohol and Drug Coordinating Council. The ultimate goal of the Alcohol and Drug Coordinating Council is to reduce alcohol and drug associated problems in northern communities, and further, to improve the quality of life in the N.W.T.

MINISTER OF HEALTH & SOCIAL SERVICES

Dept. Resources

Deputy Minister of
Social Services

Management Committee

Chairman of A.D.C.C.

A.D.C.C. Members

Co-ordinator of
Alcohol and Drug

Alcohol & Drug
Specialists
1
2
3

Training Committee

Baffin Region	Inuvik Region	Kitikmeot Region	Fort Smith Region	Keewatin Region
Hall Beach	Fort McPherson	Cambridge Bay	Northern Addictions	Rankin Inlet
Igloolik	Delta House	Spence Bay	Tree of Peace	Eskimo Point
Bradic	Fort Good Hope	Coppermine	Rae-Edzo	
Frobisher Bay	Aklavik		Roaring Rapids	
Arctic Bay	Tuktoyaktuk		Fort Resolution	
			Fort Simpson	

THE NORTHWEST TERRITORIES ALCOHOL AND DRUG COORDINATING COUNCIL
MEMBERSHIP 1979-80

Chairman	Mr. Peter Fraser Norman Wells
Executive Secretary	Mr. Jim Anderson Yellowknife
(A) REGIONAL INUIT ASSOCIATIONS:	
Committee for Original People Entitlement	Mr. Sam Raddi Inuivik
Kitikmeot Inuit Association	Mr. Robie MacIntosh Cambridge Bay
Keewatin Inuit Association	Mr. Thomas Tiktak Rankin Inlet
Baffin Region Inuit Association	Mr. John Issigaitok Arctic Bay
(B) THE METIS ASSOCIATION OF THE NORTHWEST TERRITORIES	
	Mr. Richard McNeely Yellowknife
	Mr. Joe Mercredi Fort Smith
	Mrs. Violet Beaulieu Fort Resolution
(C) DENE NATION	
	Mr. Stephen Kakfwi Yellowknife
	Ms. Joanne Overbo Yellowknife
	Mr. Maurice Cleary Yellowknife

(D) MEMBERS AT LARGE

	Dr. Ross Wheeler Yellowknife
	Ms. Annie Gordon Aklavik
N.W.T. Native Women's Association	Ms. Greta Baetz Yellowknife
Alcoholic Anonymous	Hay River AA Group ensures continuing availability of a member to serve on Coordinating Council
N.W.T. Chamber of Commerce	Ms. Lynda Germaine Spence Bay
Royal Canadian Mounted Police	Superintendent Claire Dent Yellowknife
Liquor Control System	Mr. Ed Pugh Hay River
Department of Indian & Northern Affairs	Mr. Larry Hagen Yellowknife
Health & Welfare Canada	Dr. Pat Abbott Edmonton, Alberta

SPECIAL ADVISOR

Promotion & Prevention Directorate, Health & Welfare Canada	Mr. Pat Crawshaw Vancouver, B.C.

COORDINATING COUNCIL ACTIVITIES
(FOR THE YEAR ENDING MARCH 31, 1980)

LOCATION AND SCHEDULING OF MEETINGS

The N.W.T. Alcohol and Drug Coordinating Council meets on a quarterly basis. The Coordinating Council has adopted a policy in varying its place of meeting throughout the N.W.T. to increase awareness and understanding of the role of the Council and to stimulate interest and initiative in alcohol programming in communities where needed action has not yet been taken.

However, due to the rising cost of travel and the present restraint program, the majority of meetings have been held in Yellowknife.

The following 4 meetings were held:

May 29, 1979	Yellowknife
June 5-6, 1979	Yellowknife
Dec. 4-6, 1979	Yellowknife
Mar. 13-15, 1980	Yellowknife

ACTIVITIES

On May 28, 1979 the following motion was adopted by the Legislative Assembly of the N.W.T. during the 67th session:

> "That the Legislative Assembly express itself in full support of the Northwest Territories Alcohol and Drug Coordinating Council's request that the C.B.C. northern television service accept broadcasting northern produced material which may have a greater impact on and be more appropriate for local viewers".
>
> and
>
> "That the Canadian Broadcasting Corporation, C.B.C., cooperate fully in telecasting items on alcohol and other drugs suitable for northern viewers".

On March 13-15, 1980 ten community alcohol proposals were accepted and recommended for funding and in keeping with the stated A.D.C.C. goals and objectives, a decision was made to provide a comprehensive training program for the N.W.T. for trainees in the field of alcohol and drug programs and services, and objectives are as follows:

1. Through a three year training program, a selected number

of regional trainees will be trained to become alcohol drug trainers in their respective regions.

2. To provide each region of the N.W.T. with a trainer whose responsibility will be to train trainees from that region.

3. To facilitate community-based alcohol and drug projects in the recruitment of competent staff from this trained manpower pool.

4. To provide information to local educators on alcohol and drug programs for inclusion in their school curriculum for grades kindergarten to 12.

5. That both governments would enter into an agreement regarding doing training on a coordinated basis. This would include the amalgamation of funds from the two governments and the participation of both staffs. As well, a philosophy and method of training agreed upon.

THE NORTHWEST TERRITORIES ALCOHOL AND DRUG COORDINATING COUNCIL
- MEMBERSHIP - (1980-81)

Chairman	Mr. Peter Fraser Resigned June 1980
	Dr. Ross Wheeler Yellowknife September 1980
Executive Secretary	Mr. Doug Knockwood Yellowknife
(A) REGIONAL INUIT ASSOCIATIONS:	
Committee for Original People	Mr. Sam Raddi Inuvik
Kitikmeot Inuit Association	Mr. Robie MacIntosh Cambridge Bay
Keewatin Inuit Association	Mr. Thomas Tiktak Rankin Inlet
Baffin Region Inuit Association	Mr. John Issigaitok Arctic Bay
(B) THE METIS ASSOCIATION OF THE NORTHWEST TERRITORIES	
	Mr. Richard McNeely Yellowknife
	Mr. Joe Mercredi Fort Smith
	Mrs. Violet Beaulieu Fort Resolution
(C) DENE NATION	Mr. Stephen Kakfwi Yellowknife
	Ms. Joanne Overbo Yellowknife
	Mr. Maurice Cleary Yellowknife

COORDINATING COUNCIL ACTIVITIES
(FOR THE YEAR ENDING MARCH 31, 1981)

LOCATION AND SCHEDULING OF MEETINGS

The following 3 meetings were held:

May 27, 1980	Yellowknife
June 25-27, 1980	Snowdrift
March 17, 1981	Yellowknife

On June 5-6th the A.D.C.C. had their meeting in Snowdrift in conjunction with the first N.W.T. Alcohol Conference sponsored by the A.D.C.C. and at that meeting Mr. Peter Fraser handed in his resignation and Dr. Ross Wheeler became the new Chairman.

ACTIVITIES

During the March 1981 meeting, A.D.C.C. were directed by the Minister of Social Services, Mr. Arnold McCallum, to reduce the A.D.C.C. membership to nine members from the present 22. Representation from the following native organizations and three members at large:

Regional Inuit Associations,
Committee for Original People Entitlement,
Kitikmeot Inuit Association,
Keewatin Inuit Association,
Baffin Region Inuit Association,
The Metis Association of the N.W.T.,
The Dene Nation.

The first N.W.T. Conference on alcohol abuse was held in Snowdrift June 23-28. Delegates came from every Dene community and from the Keewatin and Baffin regions. One elder and two young people represented their own community. The elders expressed what alcohol had done to their community and what the community was trying to do about it. One evening during the conference was set aside for members of the N.W.T. Alcohol and Drug Coordinating Council to answer delegate's questions. Many delegates expressed concern about the lack of training for alcohol councillors and wanted to see more alcohol education programs in the schools. Delegates wanted to see a northern training centre set up for alcohol counsellors.

Although most delegates spoke of pain, frustration, and feelings of helplessness when faced with the destruction of community and family life by alcohol abuse, the overall feeling at the end of the conference was one of hope. People felt that solutions could be found. It might be a long, slow task but not an impossible one.

The conference was very successful and the following recommendations were submitted:

Education - Alcohol education in schools.
- Community awareness in alcohol.
- Orientation on the Native Culture for community nurses.
- Alcohol awareness: weekly, yearly.
- T.V. programs: Negative effect of alcohol.

Training - Set up training centre like Nechi.
- Alcohol counsellors for the communities.
- Survival skills (hunting, trapping, fishing).

Organization - Alcohol Committees in communities.
- Alcohol Regional Committees.
- Alcohol N.W.T. meetings.

Alternative Programs - Offenders (work in community).
- Cultural Centres (bush camps).
- Security Services (Special Constables in isolated communities).

Restrictions - Subsidized food: not liquor.
- Sale of liquor - rationing: stricter prohibition.
- Control of alcohol based products.
- Licensing of people that want to go in bar of liquor stores.

Funding - Alcohol programs.
- Recreation programs.
- Cultural programs.
- Security services.
- Education.
- Health programs.
- Organization - committees.

Follow-up - yearly - Community workshops.
- Regional workshops.
- Alcohol workshops.

Any action on these recommendations will be implemented by a group representing the native organizations such as Dene Nation, Metis Association, COPE, ITC (Inuit Tapirisat of Canada). This group could be called the Denuit Alcohol Committee.

These recommendations were unanimously approved by all the delegates from the communities.

The delegates requested that these recommendations be implemented in the near future.

THE NORTHWEST TERRITORIES ALCOHOL AND DRUG COORDINATING COUNCIL - MEMBERSHIP - (1981-82)

Chairman	Dr. Ross Wheeler Yellowknife, N.W.T.
Executive Secretary	Doug Knockwood Yellowknife, N.W.T. (retired September 81)
	Winnie Fraser-Mackay Yellowknife, N.W.T. (November 1st)
Kitikmeot Inuit Association	Roger Rawlyk Cambridge Bay, N.W.T.
Dene Nation	Sam Gargan Yellowknife, N.W.T.
Metis Association	Gordon Lennie Yellowknife, N.W.T.
C.O.P.E.	Sam Raddi Inuvik, N.W.T.
Baffin Region Inuit Association	Christine Guenette
Kitikmeot Inuit Association	Ron Beach
Member at Large	Mell Gall
Member at Large	Bertha Nixon

COORDINATING COUNCIL ACTIVITIES
(FOR THE YEAR ENDING MARCH 31, 1982)

LOCATION AND SCHEDULING OF MEETINGS

June 20-23, 1981	Cambridge Bay
October 24-28, 1981	Yellowknife
December 14-18, 1981	Yellowknife
March 12-16, 1982	Yellowknife

ACTIVITIES

Thirty-eight proposals were presented during the four A.D.C.C. meetings of which fourteen were approved for funding.

The A.D.C.C. is aware that the incidence of alcoholism abuse in general is increasing and while the present facilities for rehabilitation are adequate there is a continuing need for expanded community based after care follow-up programs which can only be provided by trained alcoholism counsellors. As a result the A.D.C.C. requires a continuance of its alcohol treatment workers network expansion. At present N.A.S. in Yellowknife is providing a follow-up training for native counsellors throughout the N.W.T.

One of the highlights for A.D.C.C. this year was a networking workshop put on by staff of G.N.W.T. and Alcohol & Drug Services, N.N.A.D.A.P. staff for the community project staff and A.D.C.C. members. All of the community alcohol and drug programs were present along with the Chairman's of their Boards from all of the communities throughout the N.W.T. This workshop budged the gap between community alcohol workers, politicians and government workers.

THE NORTHWEST TERRITORIES ALCOHOL AND DRUG COORDINATING COUNCIL
MEMBERSHIP - 1982-83

Chairman	Dr. Ross Wheeler Member at Large
Executive Secretary	Winnie Fraser-Mackay
Metis Association	Carol Chalifoux
Dene Nation	Elsie Burger
B.R.I.A.	Christine Guenette
K.I.A.	Pat Lyall Cambridge Bay
K.I.A.	Ron Beach Rankin Inlet
C.O.P.E.	Annie Gordon Inuvik
Member at Large	Bertha Nixon Fort Smith
Member at Large	Mel Gall Hay River

COORDINATING COUNCIL ACTIVITIES
MARCH 31, 1982 - MARCH 31, 1983

LOCATION AND SCHEDULING OF MEETINGS

June 17 - 20, 1982	Yellowknife
July 5 - 9, 1982	Fort Providence
Oct. 12 - 14, 1982	Yellowknife
Nov. 20 - 23, 1982	Inuvik
Dec. 13 - 14, 1982	Yellowknife
Jan. 22 - 25, 1983	Yellowknife
Feb. 21 - 25, 1983	Yellowknife

ACTIVITIES

Over the past two years, A.D.C.C. has engaged in a careful intense internal review of its goals and specific program objectives, recognizing the immensity of the problem of alcohol, drug and solvent abuse throughout the N.W.T. and the need for taking stronger positive action to counteract the increase of the problem. As the N.W.T. is a unique situation due to the geographic layout and the economic conditions, the Board was forced to redefine the purpose and the goals of the Council, clarifying the priorities in program development and effective service delivery. To facilitate this process certain changes in the administrative organization with the two Governments, N.W.T. and N. H. and W. and A.D.C.C. have taken place. A Management Committee has been organized consisting of Chairman of the A.D.C.C. Board, Chief of Programs, Social Services and Regional Director of Health & Welfare Canada. The purpose of the committee is:

a. to provide greater coordination of alcohol and drug programs being delivered in the N.W.T.

b. to ensure maximum utilization of financial and personnel resources available from each level of government

c. to ensure that staff activities are compatible with A.D.C.C. goals and priorities.

This committee meets monthly in Yellowknife.

A feasibility study is now in process. This process is a detailed study of the function of the A.D.C.C. and the role of the Federal and Territorial Governments in the delivery of alcohol and drug programs and to examine the feasibility of the A.D.C.C. becoming an independent commission.

This will entail:

1. Review of existing structure of A.D.C.C./Regional Advisory Board and preparation of an outline of problems by:

   i) identifying the origination of A.D.C.C. and the reasons for its establishment

   ii) reviewing the G.N.W.T. agreements pertaining to the A.D.C.C.

   iii) reviewing Medical Services Branch agreements pertaining to the Regional Advisory Board

   iv) reviewing present operating procedures and the relationship of the consultants to the Board.

2. Comparisons of the structure and function of commissions, other types of non-government organizations, and government programs (to include the Alberta Indian Health Care Commission). This will examine:

   i) funding

   ii) structure and organization

   iii) operating procedures

   iv) relationship of Board to staff

3. Outline of the steps necessary to achieve autonomy including:

   i) cost projections

   ii) commitments required from G.N.W.T. and M.S.B.

   iii) necessary agreements with various organizations/ government departments.

To facilitate the completion of the study, it could be divided into four components:

A. A review of G.N.W.T. activities in the field of Alcohol and Drug services and the relationship of the A.D.C.C. to the Territorial Government.

B. A review of N.N.A.D.A.P. activities in the N.W.T. and the relationship of the A.D.C.C. to the Medical Services Branch (Health and Welfare).

C. A review of alternate organizations (Section 2).

D. Integration of the above studies, an overview of the function of the A.D.C.C. in relation to both levels of government and development if recommended (Section 3).

On completion, the study and recommendations are to be presented to N.W.T. Department of Social Services, Health and Welfare Canada and A.D.C.C.

A.D.C.C. Board members have unanimously agreed that to provide effective services trained staff on the committees is essential. Training being number one priority in the N.W.T. to provide more effective delivery of services to the N.W.T., a training committee has been organized and is made up of the following:

- representative of N.W.T. Alcohol and Drug Services
- representative of A.D.C.C. members
- representative of Health and Welfare Canada.

In addition to its Territorial responsibility for disbursement of alcohol project funds, the A.D.C.C. disburses Federal Government funds in its capacity as Regional Advisory Board for the National Native Alcohol Abuse Program and the Non-medical Use of Drugs Program.

UPDATE ON TRAINING IN THE ALCOHOL AND DRUG FIELD - 1982-83

On May 28, 1982 the G.N.W.T. presented its position paper on training. The paper looked at developing a training system in the territories, which would be of two years duration and result in accreditation of community addicition workers. As well, the paper identified the work and process required to meet this stated objective.

A preliminary training course was developed in October, 1982. The course was designed to establish a core base of knowledge to be used by all existing G.N.W.T. and N.N.A.D.A.P. program personnel. It comprised four major subject areas, personnel growth, nature of alcoholism, counselling and community development.

The preliminary training course was offered in five regional areas of the N.W.T. Participants were staff from all existing funded programs, social service workers in small communities and interested community knowledge. The course was offered between January 1983 to March 1983 and was funded in whole by N.N.A.D.A.P. On the whole 90% of all communities of the N.W.T. had at least one representative present for the initial training set.

ALCOHOL AWARENESS WEEK

At the March 1982 Annual General Meeting the A.D.C.C. in recognizing the immensity of the problem of alcohol usage and abuse in the N.W.T., have taken a stronger positive action to counteract the increase of the problem by requesting the Minister to sponsor an Annual Alcohol Awareness Week throughout the N.W.T.

Each year Alcohol Awareness Week will carry a different theme to promote greater community awareness of the dimensions of the problem of alcohol and other drug abuse with a view to community action to provide early intervention to identify and rectify irresponsible use and abuse of alcohol and other drugs reducing the social and emotional costs of current behaviour and promote healthier lifestyles. This is the first time a Minister has proclaimed a week for alcohol awareness. This is usually the responsibility of a provincial agency.

APPENDIX A

GOVERNMENT OF THE NORTHWEST TERRITORIES

FUNDED PROJECTS

APPROVED BY

ALCOHOL AND DRUG CO-ORDINATING COUNCIL

ALCOHOL AND DRUG COMMUNITY PROJECTS

The projects that apply to the Alcohol and Drug Coordinating Council usually fall into six major categories.

The six major categories into which projects are identified are:

1. Residential Treatment - Non-medical

   Residential treatment involves detoxification, rehabilitation, recovery services, individual and group counselling, therapy, recreational activities and extended care.

   This type of project is the most costly as a result of number of staff, cost of facilities and overall operating costs.

   Northern Addiction Services and the Inuvik Alcohol Addiction Program come under the residential treatment category. The funding of these two projects usually represents about 58% of the total budget.

2. Non-residential Counselling

   Individual or family counselling is provided for individual or families with alcohol and drug-related problems, on an outpatient basis.

3. Youth Oriented Crisis Intervention

   These projects are designed to inform, support and counsel young people experiencing problems due to personal or parent abuse of alcohol and drugs.

4. Diversionary

   These projects are designed to provide non-alcohol related activities usually in the form of recreational and social alternatives to divert people from idle time. These programs are usually youth oriented.

5. Preventative-Education

   These projects are designed to present alcohol and drug information to community residents, schools, agencies, etc. The goal of these project types is to allow individuals to make responsible decisions on the use of alcohol and drugs.

6. Regulatory

Projects involved in regulatory practices usually are responsible for administering and regulating liquor orders under the liquor ordinance.

NAME	TYPE OF PROJECT	AMOUNT OF FUNDING			
		79-80	80-81	81-82	82-83
1. Arctic Bay	Regulatory	***	8,500	7,500	17,294
2. Igloolik	Regulatory	2,000	9,500	10,708	13,051
3. Hall Beach	Regulatory	***	7,500	9,100	15,151
4. Peel River	Non-residential	48,750	65,000	65,000	86,530
5. Katimavik	Preventative/ Educational Non-residential Crisis Intervention	41,251	44,588	65,000	85,000
6. Fort Resolution	Diversionary Preventative/ Education	27,828	23,832	*	*
7. BRADIC	Preventative/ Educational	47,046	71,620	92,500	124,882
8. Sappujjijut	Diversionary Preventative/ Education	52,116	42,869	50,000	74,000
9. Fort Smith Juvenile Court	Youth Crisis Intervention	4,328	6,320	*	*
10. Kativik	Diversionary	45,000	63,420	63,420	65,000
11. Spence Bay	Diversionary	21,675	28,000	26,000	20,000
12. Tuktoyaktuk	Diversionary Youth Crisis Intervention	47,489	40,690	40,690	18,000
13. Resolute Bay	Diversionary	28,649	20,000	***	***
14. Snowdrift	Preventative/ Educational	***	13,250	*	*
15. Northern Addictions	Residential Preventative/ Educational Non-residential	254,511	339,348	215,000	223,000
16. Delta House - Inuvik	Residential Non-residential Preventative/ Educational	182,164	242,886	242,886	278,000
17. Rae-Edzo	Non-residential	***	***	29,000	29,000
18. Fort Norman Child Development Centre	Diversionary Educational	***	***	3,750	*

* NNADAP
** Co-funded
*** Not funded

RESOLUTE BAY

Sponsor: Drop-in Centre with Counselling
Resolute Bay, NWT

Type: Diversionary

Population: 169

Employees: 1 Coordinator and 1 Counsellor

Objectives

A) To develop and operate an educational and counselling resources as well as Drop-in Centre.

Project started - September 1, 1976

Project stopped - 1981

SNOWDRIFT

Sponsor: Drop-in Centre with Counselling
Snowdrift, N.W.T.

Type: Preventative/Educational

Population: 273

Employees: 1 counsellor

Objectives

A) Counselling and education.

B) Organizational assistance.

Project started - 1980-81

Project stopped - 1981

FORT SMITH

Sponsor:	Juvenile Court Committee Fort Smith, N.W.T.
Type:	Youth Crisis Intervention
Population:	2,265
Employees:	1 Coordinator, 2 Counsellors

Objectives

1. Crisis intervention for children under the influence of drugs or alcohol.
2. Counselling to juveniles in conflict with the law.
3. Participate in the Impaired Driver's Program.
4. Plan a youth camp.
5. Seek part-time employment for youth.

This project started September 1978.

Funding stopped in 1981.

SAPPUJJIJIT ALCOHOL & DRUG COUNSELLING SERVICES

Sponsor: Alcohol Committee
Rankin Inlet, N.W.T.
XOE OGO

Type: Preventative/Education/Diversionary

Population: 980

Employees: 3

Objectives

1. To serve as an alcohol and drug education centre for Rankin Inlet and other Keewatin communities.

2. To provide alternative recreational and employment opportunities for young people.

3. To provide counselling and support for persons with alcohol misuse problems.

4. To encourage the development of alcohol education program in the school.

This project began operation in 1977.

BAFFIN REGIONAL INFORMATION CENTRE FOR ALCOHOL & DRUG COMMITTEES

Sponsor: Baffin Regional Council
Frobisher Bay, N.W.T.
XOA OHO

Type: Preventative/Educational

Population: 2,444

Employees: 1

Objectives

1. To service as a regional distribution centre for information on alcohol and drugs in the Baffin Region.

2. To provide consultative services on a regional basis, to Alcohol Committees developing regional programs.

3. To train staff and provide services to Baffin communities.

This project began operation in 1978.

KATIVIK

Sponsor:	Municipality of Frobisher Bay Frobisher Bay, N.W.T. XOA OHO
Type:	Diversionary Youth Crisis Intervention
Population:	2,444
Employees:	1

Objectives

1. To provide a recreational centre for youth, primarily between the ages of 8 and 22, as an alternative to alcohol and drug misuse.

2. To provide information on alcohol and drugs to youth in a non-threatening way.

3. To develop a corps of youth leaders who can extend youth activities to the community/street.

This project began operation in 1974.

ARCTIC BAY ALCOHOL COMMITTEE

Sponsor: Alcohol Committee
Arctic Bay, N.W.T.
XOA OAO

Type: Regulatory

Population: 387

Employees: 2

Objectives

1. To develop recreational activities for young people as an alternative to drinking.

2. To provide secretarial services to the Alcohol Committee.

3. To provide assistance and counselling for people misusing alcohol.

This project began operation in 1981.

HALL BEACH ALCOHOL EDUCATION COMMITTEE

Sponsor: Alcohol Education Committee
Hall Beach, N.W.T.
XOA OKO

Type: Regulatory

Population: 398

Employees: 1

Objective

1. To provide secretarial services to the Alcohol Committee.

2. To disseminate information on alcohol and its effect on the individual/family when used excessively.

This project began operation in 1980.

DROP-IN CENTRE

Sponsor: Alcohol Education Committee
Spence Bay, N.W.T.
XOE 1BO

Type: Diversionary

Population: 469

Employees: 2

Objective

1. To provide diversionary/recreational activities, mainly for young people, by operating a Drop-in Centre six evenings a week.

2. To develop a community awareness/knowledge of what alcohol is and what its health/social consequences are when used to excess. This is to be done through various educational activities (i.e. films, notices on the radio, posters).

This project began operation in 1975.

PEEL RIVER ALCOHOL SOCIETY

Sponsor: Peel River Alcohol Committee
Fort McPherson, N.W.T.
XOE OJO

Type: Preventative/Educational and Outreach

Population: 787

Employees: 3

Objectives

1. To provide an alcohol counselling service to individuals and families.

2. To provide a recreational centre for the community as an alternative to alcohol misuse.

This project began operation in 1974.

IGLOOLIK ALCOHOL EDUCATION CENTRE

Sponsor: Igloolik Alcohol Committee
Igloolik, N.W.T.
XOA OLO

Type: Regulatory

Population: 777

Employees: 2

Objectives

1. To promote an understanding of the dangers of the misuse of alcohol and an understanding of the liquor regulations in effect.

2. To give the committee assistance in carrying out its duties by providing secretarial services.

This project began operation in 1978.

DELTA HOUSE

Sponsor: Inuvik Alcohol Committee
Box 2304
Inuvik, N.W.T.
XOE OTO

Type: Residential - Non-residential Treatment

Population: 2,918

Employees: 14

Objectives

1. To develop public awareness and provide educational services through the Inuvik Alcohol Information Centre.

2. To provide residential treatment and follow-up services through the operation of a halfway house facility.

This project began operation in 1976.

NORTHERN ADDICTION SERVICES

Sponsor: Northern Addiction Services
Yellowknife, N.W.T,

Type: Residential - Non-residential Treatment Centre

Population: 9,731

Employees: 15

Objective

1. Rehabilitation Program to provide the alcohol abuser with a comprehensive treatment program that would assist them in changing their present lifestyle to an abstinent lifestyle. Non-resident program to provide a primary treatment program for chemically dependent persons. Out-patient program to provide counselling services after completion of the rehabilitation program to any who require it.

This program began operation in 1973.

TUKTOYAKTUK ALCOHOL COMMITTEE

Sponsor: Tuktoyaktuk Alcohol Committee
Tuktoyaktuk, N.W.T.
XOE 1CO

Type: Diversionary

Population: 750

Employees: 2

Objectives

1. To promote moderate use of alcohol and thus promote healthy family living.

2. To provide counselling for individuals misusing alcohol.

3. To inform the community about the dangers/problems with alcohol misuse and motivate people to deal with it.

This project began operation in 1976.

Funding discontinued July 1982.

RAE-EDZO COUNSELLING SERVICE

Sponsor: Rae-Edzo Alcohol Committee
Rae-Edzo, N.W.T.
XOE OYO

Type: Counselling/Preventative

Population: 1,322

Employees: 1

This project started operation in 1981 for one year.

KATIMAVIK

Sponsor: Cambridge Bay Alcohol Committee
Cambridge Bay, N.W.T.
XOE OCO

Type: Non-residential/Preventative/Educational

Population: 884

Employees: 4

Objectives

1. Crisis centre for intoxicated persons as alternative to jail, a refuge or families of drinkers.
2. Information centre.
3. Counselling.
4. Education in school.

This project began operation in 1977.

NATIONAL NATIVE ALCOHOL AND DRUG PROGRAMS

FUNDED PROGRAMS

APPROVED BY

ALCOHOL AND DRUG COORDINATING COUNCIL

AKIOUTIT COMMITTEE - BAKER LAKE

Population - 1,200

Number of employees - 3½

Length of project - 4 years

Objectives of Project and Activities

There are six main areas of prevention and development that the project program provides to the Baker Lake area. They are: counselling, A.A. groups, translating/interpreting, administration, management and education.

Baker Lake has been running programs for four years now with a drop-in centre and office starting in April 1983 and has just hired a new coordinator in the same month and year. The project objectives up to date are: counselling to all age groups; A.A. groups twice a week, Inuktitut translating/interpreting from materials to committee to community; staff administration and management before the day's work starts; education on prevention to public and school; regular meetings and special meetings of the committee once or twice a month; and community election for Alcohol and Drug Committee once a year.

The workers have some training. One teenage counsellor has two years' training, the adult counsellor has had three sessions of basic counselling training, the coordinator has work experience dealing with drug and alcohol-related problems and has one session of basic counselling. There is also a part-time bookkeeper. Up to date, the project has taken training on basic counselling, core knowledge, fetal alcohol, community relations and board training.

FORT GOOD HOPE

Drop-in Centre with counsellings

Population - 476

Employees - 1 Coordinator, 2 Counsellors

Objectives:

1. To do counselling to family and individuals.
2. To maintain a drop-in centre for all ages.

This project started October 1982.

TREE OF PEACE

Population -

Alcohol and Drug Program

Drop-in centre - Youth and Adults

Counselling individuals, family, and street visits.

Working in schools and counselling at correctional institute.

Counselling in Rainbow Valley and Detah Village.

Employees - 1 Coordinator, 2 Counsellors

It has been funded since 1977.

AKLAVIK ALCOHOL AND DRUG

A drop-in centre for all ages, a place to keep off the streets. Counselling is provided, a drug and alcohol program is being used in school, and referral made to rehabilitation centres.

Employees - 1 Counsellor, 1 part-time bookkeeper

Has been funded since 1979.

Aklavik Knute Lang Juvenile rehabilitation centre - 30 miles from Aklavik on the Peel River. This is a camp for boys lo to 16 years old with alcohol, drug or solvent problems, self or family related. It is a 28-day program of rehabilitation using both the culture of hunting, fishing and trapping with counselling in the evening.

This project covers Dene and the Inuit below the Treeline. It has been utilized by Social Services from Inuvik.

Employees - 1 Coordinator, 2 Counsellors, 1 part-time bookkeeper.

It has been operating since October 1982.

AKIOUTIT COMMITTEE - BAKER LAKE

Population - 1,200

Number of employees - 3½

Length of project - 4 years

Objectives of Project and Activities

There are six main areas of prevention and development that the project program provides to the Baker Lake area. They are: counselling, A.A. groups, translating/interpreting, administration, management and education.

Baker Lake has been running programs for four years now with a drop-in centre and office starting in April 1983 and has just hired a new Coordinator in the same month and year.

The project objectives up to date are: counselling to all age groups; A.A. groups twice a week, Inuktitut translating/ interpreting from materials to committee to community; staff administration and management before the day's work starts' education on prevention to public and school; regular meetings and special meetings of the committee once or twice a month; and community election for Alcohol and Drug Committee once a year.

The workers have some training. One teenage counsellor has two years' training, the adult counsellor has had three sessions of basic counselling training, the Coordinator has work experience dealing with drug and

COPPERMINE AWARENESS CENTRE

Population - 805

Number of employees - 2

Length of project - 1 year

Objectives and Activities of Project

The main areas of prevention and development that this project program provides to Coppermine are: drop-in centre, counselling, A.A. groups, cultural, education and referrals.

The Coppermine drop-in centre will be going on to two years in the 1985 fiscal year.

The drop-in centre provides A.A. groups and group meetings to discuss alcohol and drug-related problems. Counselling service to families, individuals and groups. Educating young and old on current lifestyles where cultural awareness can be taught for both.

Education awareness on effects and solutions to public school.

Court referrals to workers for counselling.

The Coppermine project is funded through the Hamlet Council and Hamlet Council set up sub-committee which is called Concerned Citizens. The project had a hard time starting programs and activities and has just recently begun to work again.

IKAYOTIT COMMITTEE - ESKIMO POINT

Population - 1,000

Number of employees - 2½

Length of project - 13 months

Objectives and Activities of Project

The main areas of prevention and development which this project program provides to Eskimo Point are: education, land skills, counselling and group sessions.

- Alcohol and drug program in school.
- Prevent alcohol and drug use by taking young people on land to educate them in culture and Inuit lifestyle.
- Counselling service to individuals and families.
- Have group sessions on alcohol and drugs.

Eskimo Point is a dry community but has problems with bootlegging of both alcohol and drugs. There are many people who go through the justice of the Peace Court and referrals are made to the project.

The Ikayotit Committee has regular meetings and special meetings once a month and has been having problems with hiring workers to stay with them.

The Community of Eskimo Point is well aware of the project program and is beginning to make use of it.

POND INLET HEALTH SOCIAL SERVICE COMMITTEE

Population - 790 (approximately)

Number of employees - 2

Length of project - 5 years

Objectives of Project and Activities

The main areas of prevention and development which this project program provides are: education, counselling, information system, land skills, group sessions and rationing system.

- To have alcohol and drug program in school.
- Counselling to families, individuals and groups.
- To provide and develop an information system on the abuse of drugs and alcohol and making it available to the community.
- Set up a program for young offenders to teach them life skills on the land.
- Have a program related to alcohol and drug awareness to individuals and groups using media and group sessions.

H.S.S.C. handles all of the requests for the purchase of liquor. A person who abuses this procedure can be suspended or rejected and individuals are dealt with.

Pond Inlet Health Social Services Committee has been running the rationing system since January 1979. Ever since then, alcohol problems have been reduced except when Explore-Oil Company and other exploration companies go into Pond Inlet.

KATIMAVIK - CAMBRIDGE BAY

Population - 1,000

Number of employees - 3 N.N.A.D.A.P.

Length of project - Going on second year for N.N.A.D.A.P. funded and G.N.W.T. funded for four years.

Objectives and Activities of Project

The main area of prevention and development that the project program provides to the community are: counselling, education, crisis, follow-up and resource materials.

- Providing counselling to all age groups and awareness of the responsible use of drugs and alcohol.
- Education in the area of drug and alcohol to the general public, special interest groups and to the public school.
- Provides crisis centre and intervention.
- Follow-up services from rehabilitation centres.
- Prepare presentation and development of resource materials for the community.

The Cambridge Bay project is funded by two governments. The three addiction counsellors are N.N.A.D.A.P. employees and these workers have a Board of Directors with a good mandate set up for the workers. These workers have training and qualifications with training being funded by G.N.W.T. and N.N.A.D.A.P.

The project addiction counsellors and the Katimavik directors are doing well in administration and management, crisis, counselling and treatment related to alcohol and drugs.

The Katimavik Centre is open eight hours during week days and four hours week nights and has a contact of 70% of the community through direct service.

The Katimavik Centre also has contact with other organizations and has a very good relationship with the community.

KINGAIT AULATSIVIK - CAPE DORSET

Population - 800 (approximately)

Number of employees - 2

Length of project - Going on second year for 1084/85.

Objectives and Activities of Project

The main areas of prevention and development which this project program provides to Cape Doreset are: drop-in centre, counselling, interpreting/translating, current life cultural, education.

- To maintain drop-in centre for all age groups; cousnelling to individuals at their request or different local agencies.
- Do alcohol and drug awareness programs by interpreting/translating materials and by using the local radio station.
- Land and current system lifestyle which effect teenagers related to drugs and alcohol.
- Education program on alcohol and drugs to public and school.

Cape Dorset Adult Education Society made a 1983/84 proposal which the Committee handled two bodies. The Adult Education Society has a sub-committee for drugs and alcohol which they call Kingait Aulatsivik.

Cape Dorset has the largest alcohol and drug problem on Baffin Island. At the beginning the services to the public were going well. The Adult Educator trained and helped out alot in administration and management. The Sub-committee or Education Society is very strong as a board and ensures that the workers maintain a good standard of work.

The project now has translation progress reports and meetings up to date which was not the case in the beginning.

FORT NORMAN CHILD DEVELOPMENT CENTRE

Population - 450

Number of employees - 3

Length of project - 4 years

Objectives of Project

Five main areas of development that the program provides are: cognitive, social, physical, spiritual and emotional. We hope to assist the children in developing these skills by involving these young children with educational and social activities apart from families, troubled by alcohol abuse problems and offer an alternative lifestyle to the children at a very early age.

The first five years of a person's life affects his future growth and behaviour. From birth to five years of age, a child is learning constantly from his environment and surroundings, which has the greatest effect at this age than at any other time in one's life. Therefore, with our centre set up towards enriching this most sensitive period of learning and development from the environment.

We hope to give the child opportunities to develop his full potential and hopefully to continue to rely on his own inner resources as he grows and not on alcohol or drugs.

FORT PROVIDENCE YHATI KOE ALCOHOL PROGRAM

Population - 860

Number of emplyees - 2

Length of project - 15 months

Objectives of Project

Our project objectives for the coming year are these:

1. Implementation of educational programs on alcohol awareness in the school and to the public.

2. The development of referral services and an alcohol counselling service.

3. To develop further liaison contacts with existing community organizations.

4. Research on alternatives to abuse of alcohol.

FORT RESOLUTION ALCOHOL COMMITTEE

Population - 600

Number of employees - 2½

Length of project - 4 years

Objectives of Project

1. To reach more problem drinkers and drug abusers in the community, and to make social activities available to the public.

2. To make the community aware of drug and alcohol abuse and the effects it has on your health and body.

3. To educate the school children on the effects of drug and alcohol abuse.

4. To counsel the adults on drug and alcohol and make the public aware of it.

5. To have a centre open 7 days a week, 8 hours per day open to the public.

FORT SIMPSON AREA COUNSELLING

Population - 2,000

Number of employees - 2½

Length of project - 25 months

Objectives of Project

1. To counsel people and do referrals when needed.
2. To do alcohol and drug education in the school.
3. To develop a curriculum for the Fort Simpson area in drug and alcohol education.
4. To find alternatives for teenagers and adults outside of the drug and alcohol way.
5. To do counselling also in the surrounding area such as: Kakisa Lake, Trout Lake and Nahanni Butte.

ALCOHOL AND DRUG PROGRAM - FORT SMITH

Population - 2,200

Number of employees - 3½

Length of project - 15 months

Objectives of Project

The program objectives are as follows:

1. To meet the needs of Fort Smith residents who are seeking help with alcohol and drug-related problems by providing counselling services, referrals to treatment and follow-up services.

2. To extend support services to residents of the Fort Smith area who are living on the land and trying to maintain a sober lifestyle.

3. To promote public awareness and informed dialogue on the subject of alcohol and drug abuse by providing the community of Fort Smith with public education programs.

4. To develop a pool of local resource people in Fort Smith who have knowledge and skills in the area of alcohol and drug abuse counselling and education by promoting training opportunities in Fort Smith and elsewhere.

APPENDIX B

POLICY STATEMENT

FOR "CONTRIBUTIONS" PAYMENTS

OF THE

ALCOHOL & DRUG PROGRAM

DEPARTMENT OF SOCIAL SERVICES

ALCOHOL & DRUG PROGRAM - "CONTRIBUTIONS" PAYMENTS

A) REVIEW OF ALL FUNDING APPLICATIONS BY ALCOHOL & DRUG CO-ORDINATING COUNCIL

All funding applications to the Contributions Program, Alcohol and Drug Program, Department of Health and Social Services shall be referred to the N.W.T. Alcohol and Drug Co-ordinating Council for review and decision at one of its duly scheduled quarterly meetings.

B) GENERAL ELIGIBILITY CRITERIA FOR "CONTRIBUTION" PAYMENT

In general, no application will be approved for funding unless it clearly meets the following criteria:

i) the proposed project must be sponsored by a recognized community group;

ii) the sponsor(s) must be able to present documentation substantiating community support for the proposed project, and,

iii) the sponsor(s) must give definite assurance that the proposed project is to be operated for the purposes specified and for the benefit of the residents of that community.

C) INFORMATION REQUIREMENTS ON APPLICATION FOR "CONTRIBUTION" PAYMENT

No application shall be approved for funding unless it furnishes complete information on the following (see Appendix 1 attached):

i) project name,

ii) name of community where the project is to be operated,

iii) name and address of the sponsoring group, and

iv) names of members of the sponsoring group -(including name of the chairperson and names of those with signing authority for the group).

D) INFORMATION & SPECIFICATIONS REQUIRED ON "PROGRAM PLAN" ACCOMPANYING APPLICATION

No application for funding shall be approved unless it furnishes complete information on its program plan and an assessment of that plan shows it to be adequate in all essential respects - (see Appendix 1 attached). An adequate program must provide definitive information or explicit specifications on the following:

i) PROBLEM STATEMENT:

There shall be a detailed description of the nature and extent of the alcohol or other drug problem in the community where the proposed project is to be established along with a statement which specifies why it is thought that this project can be an effective countermeasure against that problem;

ii) TARGET POPULATION

There shall be information on the estimated numbers and the main characteristics of the people for whom the proposed project is being developed;

iii) PROJECT OBJECTIVES:

A funding application shall clearly state and delineate what the project is designed to achieve and what program activities will be implemented with a view to achieving those objectives; and,

iv) USE OF STAFF

The program plan will include a job description for each prospective staff position and will identify and describe anticipated staff training needs if any.

E) REQUIREMENTS RE BUDGET STATEMENT ACCOMPANYING APPLICATION

The Budget Estimate must meet the following requirements:

i) all anticipated project costs are to be duly itemized and descripted;

ii) unsubstantiated or obviously inflated budget items are unacceptable and, wherever possible, it is required that amounts shown be derived from known actuals (e.g. employee benefits);

iii) there should be no budget item(s) involving capital expenses:

iv) the exclusion of the payment of honoraria to members of the board or committee sponsoring the project; and,

v) the funding applied for will be for program operating costs for a period not exceeding twelve (12) months duration.

F) REQUIRED DOCUMENTATION OF COMMUNITY SUPPORT FOR APPLICATION

Documentation of community support shall be attached to the application for funding. Evidence of community support should take either or both of the following forms:

i) written letters of support from key people in the community (e.g. Chairman of Settlement Council, Band Chief, clergy, RCMP, etc....);

OR

ii) a petition signed by at least twenty (20) community residents;

iii) no application for funding is to be approved where the appointed or elected representatives of the community - (e.g. Settlement Council) - have registered their lack of approval for the proposed project.

G) THE REQUIREMENT TO SIGN AN AGREEMENT OR CONTRACT

Notwithstanding approval of project funding by the N.W.T. Alcohol and Drug Co-ordinating Council, no disbursement of funds shall be made unless the sponsoring committee or board has returned to the office of the Alcohol and Drug Program two (2) duly signed and witnessed copies of the prescribed form of a memorandum of agreement - (see Appendix 11 attached). Further, no disbursement shall be made until this memorandum of agreement has been signed by the Commissioner or his duly authorized representative.

H) INFORMATION & STIPULATIONS TO BE INCLUDED IN CONTRACT

The form of contract to be utilized in such funding agreements shall embody the following information and stipulations:

a) the name and address of the sponsoring committee or group to which approved funding is to be allocated;

b) the contractor's agreement to proceed with project activities with a view to meeting specified project objectives as fully described in an appendix which is an integral part of the memorandum of agreement;

c) the contractor's agreement to allocate and expend all monies precisely as detailed in the budget approved for funding by the N.W.T. Alcohol and Drug Co-ordinating Council and as appended as an integral part of the memorandum of agreement;

d) a specification of the dates pertaining to the commencement and termination of the project's funding period;

e) a designation of the total amount of the contribution period;

f) a specification of the basis or schedule on which funding disbursements will be made (i.e. no funding period shall exceed 12 months duration with no single disbursement to cover more than 3 months of project operating costs);

g) a project financial statement and progress report shall be submitted to the Alcohol and Drug Program at the end of each quarter during the funding period, the disbursement of funds for the ensuing quarter will be contingent on receipt by the Alcohol and Drug Program of the above specified documentation;

h) failure to comply with stipulated contract terms will result in termination of the project, such termination will become effective as soon as the contractor has received written notice of this action;

i) all residual funding shall be returned to the office of the Alcohol and Drug Program within 30 days of the date of the expiration of the funding period or termination of the project due to failure to comply with contract terms;

j) the Commissioner or his representative may at any time during or after this agreement, inspect and audit the contractor's records or require the contractor to provide an adequate audit statement prepared by a reputable firm of auditors or a duly qualified accountant; and,

k) the contractor's agreement to give full cooperation to any program evaluation which is undertaken by the Alcohol & Drug Program or its agent during or after the funding period.

APPENDIX C

HOW TO APPLY FOR A COMMUNITY

ALCOHOL PROGRAM GRANT

Your application for money to operate an alcohol program in your community should be sent to the following address:

Executive Secretary
N.W.T. Alcohol & Drug Coordinating Council
P.O. Box 1769
X1A 2P3

Telephone: (403)873-7155

Another name for your application is a project proposal. If you will look at the pages which follow you will find information on how to get a proposal ready. Just follow the steps shown and you can be sure your proposal will be complete.

Remember, your proposal should be your plan for running your project, and not just a way of getting money for it. If you have done a good job on your proposal, you will have a good plan to follow in carrying out your project. A good plan for your project means that it has a much better chance of being successful.

STEPS IN PROJECT PROPOSAL PREPARATION

1)

What do you call your project?

Project Title

Who is sponsoring it? How can you be contacted?

2)

Problem Statement

What is the alcohol or other drug problem like in your community and what needs to be done?

3)

Who are you trying to help?

Target Population

4)

Project Objectives

What will the project try to do and how will it try to do it?

5)

What will each staff person do?
What training will they need to do it?

Use of Staff

6)

How many dollars ($) will you need?

Budget Estimate

What items will you spend them on and how much for each item?

7)

Community Support

Who else likes your idea and will support the project?

1) TITLE OF PROPOSED PROJECT:

(a) Please assign your proposed project a name (e.g. "Fort Brown Alcohol Counselling Service").

(b) Include a mailing address, telephone number as well as the name of a key contact person for the proposed project.

(c) Provide a list of the names of members of the Committee or Board sponsoring the proposed project, including the name of the Chairperson and the names of those authorized to sign cheques.

2) PROBLEM STATEMENT:

Describe what the alcohol or other drug problem is like in the community (e.g. the number and nature of alcohol related arrests by the RCMP) and why it is thought that the proposed project can do something about the problem (e.g. the proposed "Drop-in Centre" will provide a non-alcohol related activity for young people who are now drinking excessively).

3) TARGET POPULATION:

Simply describe the main characteristics of most of the people for whom the proposed project is being developed.

e.g.
a. the primary age level
b. mainly married or single
c. employed or unemployed
d. native, non-native or mixed group
e. estimated number to be served by the project

4) PROJECT OBJECTIVES:

Basically, it should be possible to state what the project will do (i.e. objectives) and how it will do it (i.e. activities).

Goal-setting for the proposed project is important. If goals are vague (i.e. stop people from getting drunk) the project will lack direction.

Activities may include such things as: e.g. counselling, education on alcohol and other drugs, reintroducing people to the traditional way of life in their culture etc... .

Lastly, we need to state the practicalities about the activities proposed. e.g.

- is likely people will be willing to participate in them
- will their costs be reasonable
- can staff be recruited and trained to handle them

5) USE OF PROJECT STAFF:

Essentially, what needs to be stated is the number of staff to be employed with the project and what each person will do.

The following points should be covered:

a. the main duties and responsibilities of each staff member

b. a general outline of the kind of training the prospective employee(s) will need, if any, and

c. a description of any services which, it is proposed, will be covered by unpaid volunteers

6) BUDGET ESTIMATE:

What is needed here is an estimate of the cost to run the proposed project for a one year period.

It is important to be as accurate as possible in preparing this budget estimate. Rough guesses (e.g. $10,000.00 or $12,000.00) are not adequate. Cost of each item involved in the operation of the proposed project needs to be carefully worked out (see suggested outline for use in preparing a budget which is attached as Appendix A).

Remember it "pays" to be realistic for the following reasons:

a. if you miss or underestimate cost items, the project will not have sufficient money to operate it effectively, or,

b. if you ask for far more than it could reasonably be expected to cost for any item or items, funding may be refused or drastically reduced

7) DOCUMENTATION OF COMMUNITY SUPPORT:

The simple question being asked here is who, besides the sponsoring committee or board, supports the proposed project?

Evidence of community support can take either or both of the following forms:

a. written letters of support from key people in the community e.g. RCMP, Clergymen, Doctor, Nurse, School Principal, Band Chief, Chairman of Hamlet Council etc. and/or

b. a petition signed by a representative number of community residents (e.g. at least 20 people) who have read the proposed project description and endorse its approach (e.g. a petition circulated with a sheet for signature and a copy of the project proposal attached).

Copies of the letters of support and/or petition should be attached to the project proposal to show it has the support of the community.

BUDGET STATEMENT

1) PERSONNEL:

a) SALARIES

JOB TITLE	FULL TIME OR *PART TIME POSITION	MONTHLY SALARY	TOTAL SALARY FOR FUNDING PERIOD
TOTALS ($)			

b) EMPLOYEE BENEFITS

	TOTAL FOR CPP	TOTAL FOR UI	TOTAL HOLIDAY PAY	TOTAL EMPLOYEE BENEFITS
$				

c) STAFF TRAINING

	TOTAL FEES FOR TRG.	TOTAL TRAVEL & ACCOMMODATION RE TRAINING	TOTAL BOOKS & OTHER TRG. ITEMS	TOTAL FOR STAFF TRAINING
$				

$ Total Personnel Costs a), b), and c) _____

2) RENT: (FOR OFFICE/PROGRAM SPACE) _____

3) MATERIALS & SUPPLIES:

Stationery
Printing & Photocopying _____
Postage & Misc. Supplies _____
$ Total - Material & Supplies _____
_____

4) EQUIPMENT *RENTAL OR PURCHASE: (*Specify which)

Typewriter
Calculator _____
Office Furniture _____
$ Total Equipment Costs _____
_____

5) UTILITIES:

Heat
Telephone _____
Light _____
$ Total Utility Costs _____
_____

6) TRAVEL:

Local (car, truck, skidoo)
*Outside (air fare etc.) _____
$ Total Travel Costs _____
_____

(*Not including staff training travel)

TOTAL FUNDS REQUESTED: _____.

NORTHWEST TERRITORIES ALCOHOL AND DRUG CO-ORDINATING COUNCIL
QUARTERLY MANAGEMENT PROGRESS REPORT FORMAT

Project Title _____ Reporting Period _____

Project Address _____ Telephone No.: _____

_____

1. Current Status:

   (a) General outline of work to date.
   (b) Projected activities in the next quarter.
   (c) Problems encountered.
   (d) Alternatives under consideration.
   (e) Statistical evidence.

      (1) External - activities - describe number of meetings, liaison with local agencies and resources, community plebiscites, referrals from communities to treatment services, crime statistics, hospital cases where available, etc.

      (2) Internal - number of clients
                   - number of counselling activities
                   - education programs
                   - referrals, etc.

      (3) Community assessments completed:

                   - social
                   - economic
                   - crime stats
                   - consumption patterns where available

2. Personnel (Board, Committee and Staff):

   (a) Staff employed (or target dates for employment).
   (b) Resignations/terminations.
   (c) Personnel problems.
   (d) Alternatives, for solution.

3. Training:

   (a) Progress to date (first report describe process).
   (b) Number of staff/committee members participating.
   (c) Number of resource people participating (include people from outside communities as well as local resource people, who they are and where they are from)

(d) Target date for completion.
(e) Projected activities for next quarter.

4. Finances: (Quarterly Statement)
- see attached format guide

(a) Approved budget.
(b) Expenditures to date.
(c) Balance on hand.
(d) Request for funds for next quarter.

5. Report compelted by: _____.

APPENDIX D

ALCOHOL AWARENESS WEEK ACTIVITIES

TO ALL PEOPLE OF THE NORTHWEST TERRITORIES.

A PROCLAMATION

Alcohol abuse is the number one health and social problem in the Northwest Territories.

I, therefore, proclaim October 11th to 18th Alconol Awareness Week in the Northwest Territories. During this week, we can learn about alcohol problems, the facilities available in our communities, and what we can do, in our own way, to solve this problem.

I encourage all communities across the Northwest Territories to become involved in Alcohol Awareness Week activities, sponsored by the Territorial Government's Department of Social Services and local alcohol committees.

PROCLAIMED BY ME THIS 1st DAY OF SEPTEMBER, 1982.

"ORIGINAL SIGNED BY
KANE TOLOGANAK"

Kane Tologanak,
Minister.

ALCOHOL AWARENESS WEEK ACTIVITIES

OCTOBER 12 - 17, 1982

List of Events Held During Alcohol Awareness Week

The following are all of the activities that took place during Alcohol Awareness Week throughout the N.W.T.:

1. All communities and Alcohol and Drug projects have been sent information kits on alcohol awareness week and were encouraged to participate. Most of the communities presented a variety of awareness programs by way of radio, school presentations, public awareness programs in the community halls and dry dances.

2. A questionnaire for youth to determine drug and alcohol usage and patterns was developed and distributed throughout the N.W.T.

3. Several people who have expertise in areas of alcoholism and addictions have participated in television interviews, radio programs and public speaking engagements.

4. Public Safety Division has circulated information regarding alcohol in the work place and are to run ads regarding alcohol and work on Anik Info.

5. Health and Welfare Canada have sent information packages to all their nursing stations and they set up a visual display for Alcohol Awareness Week.

6. Dene Nation have prepared a set of four posters related to alcohol awareness describing traditional native life styles as an option to drinking behaviour.

7. Local newspapers have been circulated a news release and encouraged to do feature articles regarding alcohol problems and treatment programs.

8. October 26 and 27 - Department of Public Works

   Employee Awareness Program
   Sponsored by: Department of Public Works
   Location: Northern Addiction Services
   Audience: Employes of D.P.W.
   Film: Father Martin's Guidelines

9. Alcohol and Drug Co-ordinating Council have met on October 12, 13 and 14th.

10. October 14 - A.D.C.C. Luncheon

    Sponsored by: Alcohol and Drug Co-ordinating Council
    Held at Northern Addiction Services
    Audience: By invitation
    Guest Speaker: Mr. Bob MacQuarrie, M.L.A.

11. October 16 - Public Information Booth

    Sponsored by: Northern Addiction Services and
    Alcohol and Drug Services
    Location: Lower Floor of the Y.K. Mall
    Audience: General Public
    Time: 10 a.m. to 4 p.m.

12. October 13 - Community Awareness Night

    Sponsored by: Northern Addiction Services
    Location: Northern United Place
    Audience: General Public
    Films: "Soft is the Heart of a Child"
    "Bitter Winds"

13. A banner announcing Alcohol Awareness Week was on display out over Franklin Avenue October 10th to October 18th.

14. Radio and Television

    (a) Cable Television - Dr. Ross Wheeler - was on the air to discuss the role of the A.D.C.C. and its work - October 12, 1982 at 5:15 p.m.

    (b) Radio Interviews - two interviews a day on various issues regarding alcohol.

    (c) Ads have been running on C.B.C. North and Anik Info.

    (d) Ads have been running in the newspapers.

    (e) C.J.C.D. have run a series of interviews regarding alcohol problems with local resource people.

15. October 12 - School Awareness Project

Youth and Alcohol
Sponsored by: Sissons School
Location: Sissons School
Audience: Grade six students and their parents
Filsm: "The Party is Over"
"Like Father Like Son"

16. October 12 and 13 - Breathalizer Demonstration

Youth and Driving
Sponsored by: R.C.M.P., Yellowknife Division
Location: October 12: St. Pat's
October 13: Sir John Franklin
Audience: Junior High and high school students
All during the day.